



## **General Data Protection Regulation (GDPR) Summary 2023 / 24**

The GDPR applied in all EU member states from 25 May 2018. This affects how schools manage personal data and how this is protected and shared. The EU GDPR was incorporated into UK legislation as the 'UK GDPR' by The Data Protection, Privacy and Electronic Communications (Amendments etc) (EU Exit) Regulations 2020 in January 2021. .

At Greenside we have:

- A GDPR policy (published on the school website)
- Appointed a member of the senior leadership team to oversee GDPR
- Ensure Privacy Notices, Policies and Consent Forms to make sure we are compliant with the GDPR.
- Undertake an audit of data use
- Provide training and guidance for staff
- Monitor staff in their handling of data.
- Ensure that there are no data breaches
- Monitor and review procedures in the printing and disposal of sensitive data

The Data Protection Officer can be contacted directly via email: [head@greenside.herts.sch.uk](mailto:head@greenside.herts.sch.uk)